Management Information Meeting

July 16, 2004



Glenn Research Center FY04 FTP Losses and Hires

(Projections and Actuals through PP 20 – ending 06/26/04)



Cumulative Projected FTP Hires	27	Cumulative Projected FTP Losses	41
Cumulative Actual FTP Hires	35	Cumulative Actual FTP Losses	43
Actual OTFTP Hires	25 (Co-ops)	Actual OTFTP Losses	3 (Term)
	4 (Fed. Career Intern)		2 (PPT)
	3 (Term)		1 (PMI)
			6 (Co-op)
FY04 Projected FTP Hires	40	FY04 Projected FTP Losses	57

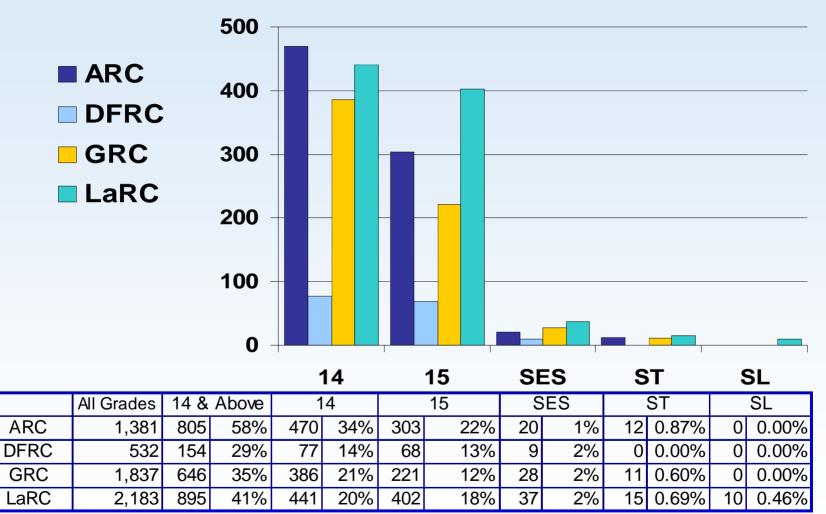
Office of Human Resources and Workforce Planning



Glenn Research Center FY04 FTPs



High-Grade Positions - FTP As of 06/12/04



Office of Human Resources and Workforce Planning

High Grade Position Changes From 05/29/04 - 06/12/04

GRC

- All Grades decreased by 3 (1,840 to 1,837)
- Grade 14 and Above decreased by 3 (649 to 646) No change in percentage of 35%
- Grade 14 decreased by 1 (387 to 386) No change in percentage of 21%
- Grade 15 decreased by 1 (222 to 221) No change in percentage of 12%
- STs decreased by 1 (12 to 11) Percentage decreased by .05% (0.65% to 0.60%)

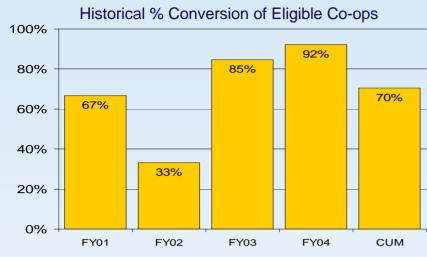
ARC

- All Grades decreased by 1 (1,382 to 1,381)
- Grade 14 and Above increased by 7 (798 to 805) No change in percentage of 58%
- Grade 14 increased by 7 (463 to 470) No change in percentage of 34%

- DFRC All Grades decreased by 1 (533 to 532)
 - Grade 14 and Above increased by 1 (153 to 154) No change in percentage of 29%
 - Grade 14 increased by 1 (76 to 77) Percentage decreased by 1% (15% to 14%)

- LaRC All Grades decreased by 1 (2,184 to 2,183)
 - Grade 14 and Above decreased by 1 (896 to 895) No change in percentage of 41%
 - Grade 15 decreased by 1 (403 to 402) No change in percentage of 18%

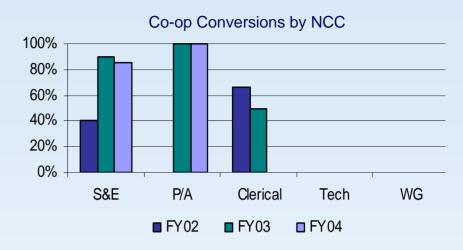




	FY01	FY02	FY03	FY04	CUM
# Conversions	4	4	11	12	31
# Eligible	6	12	13	13	44
% Converted	67%	33%	85%	92%	70%

Ethnicity of Co-op Conversions

	Afri	can					No	n-	
	Ame	rican	As	ian	Hisp	panic	min	ority	
	М	F	М	F	М	F	М	F	Total
FY01					1		2	1	4
FY02						1	2	1	4
FY03		1	1		1		3	5	11
FY04					1		7	4	12
TOTAL	0	1	1	0	3	1	14	11	31



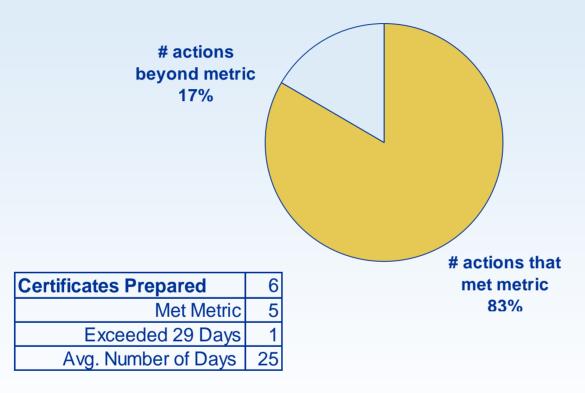
FY02	S&E	P/A	Clerical	Tech	WG
# Eligible	5	1	3	3	
# Converted	2	0	2	0	
% Converted	40%	0%	67%	0%	
FY03	S&E	P/A	Clerical	Tech	WG
Expected Grads	14	1	2		2
Offers Made	10	1	2		0
# Converted	9	1	1		0
% Converted	90%	100%	50%		0%
FY04	S&E	P/A	Clerical	Tech	WG
Expected Grads	7	4	2		
Offers made	7	4	2		
# Converted	6	4	2		
% Converted	86%	100%	100%		

FY04 data as of 06/26/04



Staffing Metrics – Certificates

FY04 3rd Quarter (04/01/04 – 06/30/04)

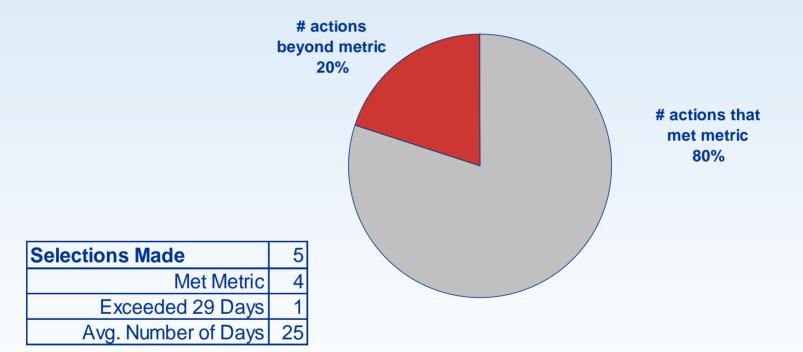


HR Specialists Metric = 29 Days From Staffing Receipt of SF-52 to Issuance of Certificate to Selecting Official **Goal** = 80 Percent of Actions Within Metric



Staffing Metrics – Selections

FY04 3rd Quarter (04/01/04 – 06/30/04)



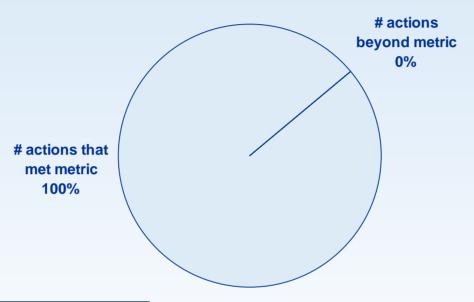
Managers Metric - 29 Days from Issuance of Certificate to make a selection

Goal = 80 Percent of Actions Within Metric



FY04 Classification Metrics

3rd Quarter (04/01/04 - 06/30/04)



Total Actions Classified	45
Actions That Met Metric	45
Action Beyond Metric	0
Avg. # of days to classify position	12

Metric = 30 Days From Receipt of Complete Package to Classify Position

Goal = 80 Percent of Actions Within Metric



FY04 Directorate Awards Budgets (GAA, SAA, & PA Type Awards) As of 07/01/04

	Allocated		Number	
Dir.	Amount	Used	Processed	Balance
0100	\$44,790	\$38,233	28	\$6,557
0200	\$50,799	\$42,944	33	\$7,855
0400	\$36,886	\$644	4	\$36,242
0600	\$75,128	\$34,158	56	\$40,970
2000	\$72,375	\$2,366	4	\$70,009
5000	\$414,758	\$333,426	309	\$81,332
6000	\$196,457	\$103,800	125	\$92,657
7000	\$668,573	\$496,032	545	\$172,541
8000	\$69,696	\$53,720	74	\$15,976
9000	\$34,536	\$24,300	25	\$10,236

Deadline for <u>ALL</u> Cash Awards – August 16, 2004



FY04 Time-Off Awards

As of 07/01/04

	Number	Number
Org.	of Awards	of Hours
0100	7	56
0200	6	48
0400	6	84
0600	16	172
2000	17	144
5000	61	770
6000	43	337
7000	147	1,888
8000	24	236
9000	24	236
Total	351	3,971

Employee Suggestion Program

- Suggestion Awards FY04 (as of 06/30/04) \$2,650
 - Tangible Savings \$21,591
 - Number of Eligible Employees 1,790
 - Number of Supervisors 168
 - Suggestions Submitted 10/01/03 06/30/04 = 41

Submitted by Supervisors - 3

Submitted by Nonsupervisors – 38



Employee Suggestion Program

Delinquent Suggestions (>10 Days) As of 06/30/04

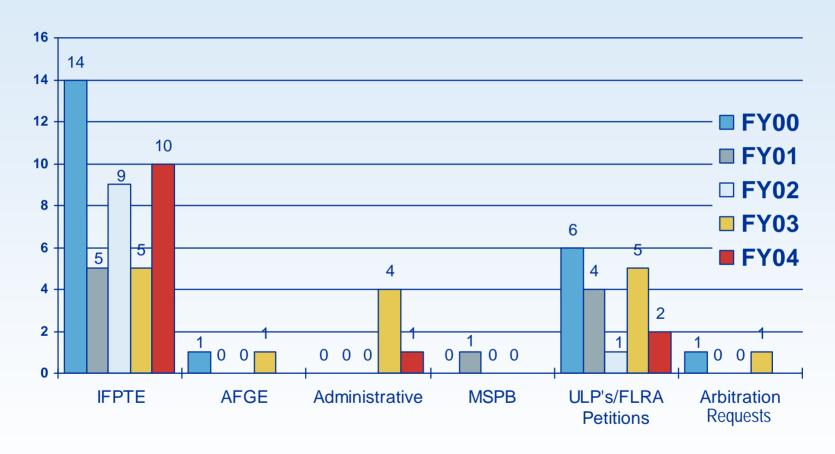
Suggestion Number	Responsible Organization	Responsible Manager	# Days Open
04002004021901	7190	Weegmann	134
04002004030503	0170	Schabes	119
04002004050501	7100	Pillay	58
040020040502501	0620	Kennedy	58

FY04 APPEAL/GRIEVANCE ACTIVITY BY ISSUE (as of 06/30/04)

	IFPTE Grievance	MSPB	ULP	Administrative	IFPTE Arbitration	AFGE	Administrative Grievance
Working Conditions	1						
Disc. Proposal Letters Delivery	1						
Vacancy Announcement Process	1						
Qual. Procedures				1			
Reassignment	1						
Bad Faith Bargaining			1				
Failure to Negotiate			1				
Location of OPF	1						
Safety Concerns	2						
Credit Hours Denial	1						
Disciplinary Action	1						
Awards	1						



APPEAL/GRIEVANCE ACTIVITY FY00-04 (as of 06/30/04)

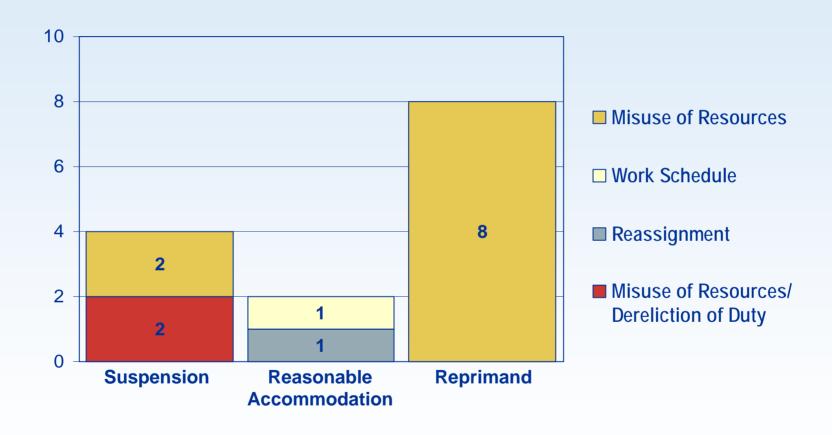




DISCIPLINARY/ADVERSE ACTIONS FY00-04 (as of 06/30/04)



FY04 EMPLOYEE RELATIONS ACTIVITY by Issue (as of 06/30/04)





Training Program Course Offerings & Evaluation Metrics as of June 30, 2004

Number of On-site Course Offerings

- * Overall Rating of Courses
- * Services of the Training Office
- ** Value of training in supporting our ability to achieve NASA's strategic goals

APR	MAY	JUN	YTD	
25	24	13	216	
4.54	4.52	4.53	4.49	
4.46	4.41	4.47	4.48	
7.61	7.53	7.58	7.55	



^{*} Scale 1- 5 (1=Poor, 5=Excellent)

^{**} Scale 1- 9 (1=Lowest, 9=Highest) is HQ Code FT Metric

FY04 Staff Office Training Budget Status as of June 30, 2004

Allocated

Committed

% Committed

0100	0120	0140	0170	0180	0200	0400	0600
\$11,000	\$6,182	\$9,800	\$17,796	\$4,900	\$12,900	\$32,000	\$22,000
\$4,696	\$6,501	\$5,461	\$7,007	\$1,084	\$10,015	\$11,134	\$19,603
42.7%	105%	55.7%	39.4%	22.1%	77.6%	34.8%	89.1%

FY04 Directorate Office Training Budget Status as of June 30, 2004

Allocated

Committed

% Committed

2000	5000	6000	7000	8000	9000
\$78,000	\$348,000	\$120,000	\$300,000	\$60,000	\$34,000
\$44,158	\$194,746	\$72,503	\$149,117	\$32,719	\$18,882
56.6%	56%	60.4%	49.7%	54.5%	55.5%



FY04 Overall Training Budget Status as of June 30, 2004

Allocated

Committed

% Committed

Directorate uballocation Total	OD&TO Managed – S&E Programs	OD&TO Managed – Other Programs	Centerwide Total
\$1,056,578	\$1,541,374	\$2,064,248	\$4,662,200
\$577,626	\$344,213	\$1,403,429	\$2,325,268
54.7%	22.3%	68%	49.9%

Changes in Training Budget as it Resides in G&A

- FY04 is Cost Budget versus prior FY's being Obligation Budgets
- All uncosted FY04 training dollars are returned to programs
- Obligations remain as "FY04 carry-in" to FY05 budget
 - Paid for out of FY05 Funding
- Forward funding will be minimal and only through October 30th
 - Will go against FY05 sub-allocations
- All training applications for the remainder of the FY and the first month of the next FY due to OD&TO by August 30th

